



**CITY OF SOUTH PASADENA
SOUTH PASADENA TOURNAMENT OF ROSES COMMITTEE
AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030
January 13, 2021, at 7:30 p.m.**

South Pasadena Tournament of Roses Committee Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the Meeting of the South Pasadena Tournament of Roses Committee for January 13, 2021 will be conducted remotely and held by Zoom video conference.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Committee Members will be participating remotely and will not be physically present in the Council Chambers.

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

**South Pasadena Tournament of Roses Committee
Zoom Meeting Information
Meeting ID: 931 3006 2413
Passcode: 518694**

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or

2. Click on the following unique Zoom meeting link:

<https://zoom.us/j/93130062413?pwd=NTdaOHFqNXRtOG1CWWx4SWJLbTlVdz09>

or

3. You may listen to the meeting by calling: **+1-669-900-6833** and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at: <https://zoom.us/u/auYwH95Rr>

IMPORTANT NOTE: Members of the public may access the meeting to observe the meeting's proceedings; however, at this time, there is no live, real-time participation by members of the public.

PUBLIC COMMENTS

South Pasadena Tournament of Roses Committee welcome public input. If you would like to comment on an agenda item, or make a general public comment, members of the public may submit public comments in writing for **South Pasadena Tournament of Roses Committee** consideration by emailing comments or questions to spautsch@southpasadenaca.gov by 12:30 p.m. on Tuesday, January 12, 2021, to ensure adequate time to compile and post. Please provide: 1) your name, and 2) agenda item for the comments/questions. All comments/questions will be distributed to the Commission for consideration.

Pursuant to state law, the South Pasadena Tournament of Roses Committee may not discuss or take action on issues not on the meeting agenda, except that members of the Tournament of Roses Committee or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CALL TO ORDER: Chair Brant Dunlap

ROLL CALL:

Janet Benjamin
Larry Chiles
Bill Cullinane
Sara Cullinane
Courtney Dunlap
Sandy Fielding
Steve Fillingham
Leland Glauz
Bill Glazier

Lisa Henderson
James Jontz
Wende Lee
Chris Metcalf
Sharon Mitchell
Joss Rogers
John Vandercook
Alan Vlacich

PLEDGE OF ALLEGIANCE: Brant Dunlap, SPTOR Chair

CITY COUNCIL LIAISONS: Michael A. Cacciotti, Council member

STAFF PRESENT: Sheila Pautsch, Community Services Director

PUBLIC COMMENT

1. Public Comment – General

COMMUNICATIONS

2. City Council Liaison Communications

3. Committee Chair Communications

4. Staff Liaison Communications

ACTION/DISCUSSION

5. Approval of Treasurer's Report—Sandy Fielding

Recommendation

It is recommended that the Committee review and approve the Treasurer's Report for December 2020.

6. Event and Site Chair Report — James Jontz

7. Design Chair Report— James Jontz

8. Construction Chair Report — Joss Rogers

9. Decoration Chair Report — Janet Benjamin

10. Miscellaneous Fund Raisers — Janet Benjamin

11. Crunch Time Party Report — Brandt Dunlap

12. Direct Mail Chair Report — Wende Lee

13. Publicity Chair Report — Bill Glazier

14. Web site Report — Sara Cullinane

15. Social Media Report — Chris Metcalf

ADJOURNMENT

PUBLIC ACCESS TO AGENDA DOCUMENTS

The complete agenda packet may be viewed on the City's website at:

<https://www.southpasadenaca.gov/government/boards-commissions>

Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City's YouTube Channel no later than the next business day after the meeting.

The City's YouTube Channel may be accessed at:

https://www.youtube.com/channel/UCnR169ohzi1AIewD_6sfwDA/featured

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division via e-mail at CityClerk@southpasadenaca.gov or by calling (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

1-8-2021

Date

Sheila PautschSheila Pautsch, Community Services Director